*August 23, 2013*

*Tarley P Cooper*

*135-13 120th Ave*

*South Ozone Park, NY 11420*

*Dear Sir/Madam:*

*I write to apply for a tutor position at your center. I have extensive teaching experience within the New York City Public School System. Over the past years, I have taught all subjects at the elementary, middle school and high school level to the general and special education population. However, I have focused my studies in the elementary domain. I find pleasure in building a strong math and ELA background to these students.*

*The accompanying resume details my overall achievements.*

*I look forward to hearing from you.*

*Thanks*

*Sincerely,*

*Tarley P Cooper*